



U.S. COMMERCIAL SERVICE EDUCATION MISSION QUESTIONNAIRE



OMB Control No. 0625-0143
Expiration Date: 05/31/15

THIS FIRST BOX FOR CS STAFF TO FILL IN

Please indicate the service you are interested in:

- ☐ Gold Key Service
- ☐ International Partner Search
- ☐ Single School Promotion
- ☒ Education Mission
- ☐ Showtime Meetings
- ☐ Other (please specify):

Mission Stops: **Johannesburg, South Africa and Accra, Ghana**

Please indicate if interested in the Abidjan, Cote d'Ivoire optional stop: ___ Yes / ___ No

A. CONTACT INFORMATION

Educational Institution Name:

Address:

City/State/Zip Code:

Website:

Participant #1 Name/Title:

Office Number:

Fax Number:

Cell Number:

Email Address:

Alternate Contact Name/Title (if different than above):

Alternate Contact Office and Cell Number/Email:

B. INSTITUTION INFORMATION

Type of Educational Institution:

- ☐ Four-Year College/University
- ☐ Two-Year College
- ☐ English Language Program
- ☐ Graduate School/Program
- ☐ High School/Boarding School
- ☐ Other (please specify):



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Number of employees (estimated):
Total Number of Undergraduate/Graduate Students: _____/_____
Accrediting Body:
Number of International Students on Campus: Number of International Students from the country of interest: Degrees Offered (check all that apply): <input type="checkbox"/> Certificates <input type="checkbox"/> Associates <input type="checkbox"/> Bachelors <input type="checkbox"/> Graduate <input type="checkbox"/> Doctorate <input type="checkbox"/> Other (please specify):
Brief Description of your Educational Institution:
Describe the programs/degrees and any unique programs or characteristics:
Do you have the following available for international students (check all that apply): <input type="checkbox"/> Housing <input type="checkbox"/> Academic Scholarships <input type="checkbox"/> Athletic Scholarships <input type="checkbox"/> Financial Aid
Minimum TOEFL Score Required:
Do you accept IELTS?



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C. OBJECTIVES

What type of contacts are you seeking (check all that apply)?

- ☐ School Administrators/Counselors
- ☐ Recruiting Agents
- ☐ Students/Parents
- ☐ Institution for Joint Degree Program
- ☐ Setting up Overseas Campus
- ☐ Government Offices
- ☐ Other (please specify):

If setting up an overseas campus, please describe the financial benefits to the U.S.:

Is your institution seeking representation on an exclusive basis in this market?

Describe any preferences, qualifications, servicing capabilities, requirements, or pre-qualifications that ideal prospects must have, such as English language ability, etc.:

Please list any specific educational institutions, associations, agents, etc., that you would like us to contact:

Please list any specific educational institutions, associations, agents, etc., that we should NOT contact:



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D. LOCAL PARTNER INFORMATION (Please complete this section ONLY if you currently have a local partner in the country (ies) of interest.)

If applicable, please provide the necessary contact information of your current representative/partner:

Partner Name:

Address:

Contact person:

Telephone number:

Fax number:

Email address:

Do you have an exclusive arrangement with your current partner?

Is your representative aware that you are seeking additional representation?

SECTIONS E AND F not applicable for Education Missions

G. INTERNATIONAL EXPERIENCE

Recruitment/Partnership Experience in these countries? If yes, please describe:

Have you ever participated in any of the following (check all that apply):

- ☐ Gold Key Service – Utilized service in this market(s):
- ☐ International Partner Search - Utilized service in this market(s):
- ☐ Single School Promotion - Utilized service in this market(s):
- ☐ U.S. Department of Commerce webinar – Utilized service for this market(s):
- ☐ Recruitment Fair/Mission - Utilized service in this market(s):
- ☐ U.S. Department of Commerce virtual agent fair – Utilized service for this market(s):



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☐ Education USA fair - Utilized service in this market(s):

☐ Other (please specify):

Are you currently working with a U.S. Department of Commerce office?

If yes, please provide the City and Trade Specialist name:

H. ADDITIONAL CERTIFICATION

In connection with participation in U.S. Department of Commerce services, the Participant certifies that:

1. The export of these services/technologies would be in compliance with U.S. export controls and regulations;
2. The Participant has identified to the U.S. Department of Commerce for its evaluation any item pending that may present the appearance of a conflict of interests;
3. The Participant has identified any pending litigation (including any administrative proceedings) to which it is a part that involves the Department of Commerce; and
4. The Participant agrees that it and its affiliates a) have not and will not engage in the bribery of foreign officials in connection with the Participant's involvement in this mission, and b) maintain and enforce a policy that prohibits the bribery of foreign officials.

Please print and sign this document. The signed copy can then be scanned into email (jennifer.woods@trade.gov) or faxed to (503)326-6351 C/O Jennifer Woods.

NOTE: If faxing, please send notification email to Jennifer Woods.

The undersigned hereby certifies that the information provided above is true and correct.

Public reporting for this collection of information is estimated to be 10 minutes per response, including the time for reviewing instructions, and completing and reviewing the collection of information. All responses to this collection of information are voluntary, and will be provided confidentially to the extent allowed under the Freedom of Information Act. Notwithstanding any other provision of law, no person is required to respond to nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Clearance Officer, International Trade Administration, Department of Commerce, Room 4001, 14th and Constitution Avenue, N.W., Washington, D.C. 20230.